

Kindergarten through
Eighth Grade



Matthew 18:3-5

Founded 1973

"Called to Excellence, Committed to Serve"

1700 Union Street, Arcata, Ca 95521 phone (707) 822-5986 www.arcatachristianschool.org fax (707) 822-2591

STUDENT APPLICATION FOR ENROLLMENT

GRADE STUDENT WILL ENTER: _____

I. STUDENT INFORMATION:

- A. Student Name: _____
First Middle Last
- B. Date of Birth: _____
Month Day Year
- C. Address: _____
Street City Zip
- D. Home Phone: _____ Cell Phone _____
- E. With whom does the child reside? both parents Mother Father Shared Custody

II. PARENT INFORMATION

Father Information:

- A. Father's Name: _____
Cell: _____
- B. Father's occupation: _____ Work Phone: _____
- C. Name and address of Employer: _____
- D. How long employed at this location: _____ E. Email: _____

Mother Information:

- A. Mother's Name: _____
Cell: _____
- B. Mother's occupation if working outside of home: _____
Name and address of Employer: _____
- C. Work phone #: _____
- D. How long employed at this location: _____ E. Email: _____

Other Parent or Guardian Information: (To be completed if child is not living with biological parents)

- A. Name: _____
- B. Relationship to child listed above: _____
- C. Occupation: _____ Phone: _____
- D. Are the parents or guardians with whom this child is living legally married? yes no

Names and Ages of other children living in household:

Name: _____ Age: _____ Birth date: _____
Name: _____ Age: _____ Birth date: _____
Name: _____ Age: _____ Birth date: _____



III . STUDENT EDUCATIONAL EXPERIENCE TO DATE

- A. Previous school attended: _____ How long? _____
- B. Name of most recent teacher: _____
- C. Reasons for leaving school: _____
- D. Has this child ever been enrolled in any type of special education program or special therapy? _____
If yes, please describe: _____
- E. Has this student ever repeated a grade? _____yes _____ no Which grade:_____
- F. Has this child ever been suspended or expelled for any reason? _____yes _____no
If yes, please list reason:_____
- G What special gifts or attributes do you see this child as having? _____

- H. Does this child have any medical, emotional, or physical needs of which the school should be aware?
If yes, please explain: _____
- I. Please be prepared to give an overview of any serious emotional problems or past personal traumatic experiences to which this child may have been exposed.

IV. PARENTAL COMMITMENT and COOPERATION STATEMENT In applying for enrollment to Arcata Christian I agree to the following **(Please check each box)**:

- I/we give my **permission for my child(ren) to take part in school activities**, including sports and school sponsored field trips away from school premises, and absolve the school from any liability because of injury at school or during participation in any school activity.
- I/we recognize that the school has the full responsibility and authority for the **placement of my child in the proper grade/class**. I/we authorize and agree to reimburse the school for any cost associated for testing to determine proper grade level placement.
- I/we agree to make every attempt to **support school activities and functions**, such as Parent Orientation Night, fund raising events, and parent conferences, etc.
- I/we understand that I am liable for charges arising from loss or **damage to school property** (including books issued to my child), regardless of whether such damage was caused by accident or not. I/we understand that the school is not responsible for loss or damage to personal property.
- I/we agree to abide by and fully support the school's **disciplinary policy** as outlined in the ACS School Student-Parent Handbook. If, after reasonable effort has been made to discipline my child (ren) and to assist his/her academic adjustment, he/she does not conform to the standards of the school, I agree to withdraw him/her from enrollment and pay all costs incurred to the date of withdrawal.
- I/we recognize that the school reserves the right to **disenroll any student** who does not respect its spiritual standards or does not cooperate in the educational process.



- ❑ I/we agree that if our child should be involved in any **problem at school**, I/we will attempt to resolve the problem in a manner that promotes harmony and healing within the school community in the spirit of Matthew 18. We will make every effort to discuss the problem only with those most able to resolve the issue(s) of concern.
- ❑ All parents are provided an **ACS Student-Parent Handbook at the time of the interview**. You will be asked to read this document which contains policies and procedures followed at school. After reading the document you will be asked to sign a form (given with the document) verifying that you have read and agree to the policies and procedures contained in the handbook. We cannot finalize your application until we receive this signed document. **Please note: Additional documents pertaining to Codid-19 mitigation strategies followed at school my also require parent signatures.**

V. SIGNATURES: Signatures required (both parents/guardians enrolling child in school):

My signature below indicates that all the information I have provided in this application is **true and accurate** to the best of my knowledge.

Signature of parent/guardian completing this form _____ date: _____

Signature of other parent /guardian: _____ date: _____

NON-DISCRIMINATION POLICY

Arcata Christian School does not discriminate based on race, gender, color, or national/ethnic origin in its admission policy. As a religious, private institution, however, it may screen students based on academic ability, deportment, and compatibility with the school’s religious goals, purpose, and philosophy.

PLEASE MAIL, EMAIL OR HAND DELIVER THE COMPLETED APPLICATION TO SCHOOL OFFICE. THE STUDENT APPLICATION IS JUST ONE PIECE OF THE APPLICATION PROCESS AND IS NOT A GUARANTEE OF ENROLLMENT. IF THE SCHOOL HAS A WAITING LIST THE COMPLETED APPLICATION PROVIDES A PLACE FOR THE STUDENT ON THE WAITING LIST PENDING AN INTERVIEW FOR THE REMAINDER OF THE APPLICATION PROCESS.

OFFICE RELATED

Office: Date registration packet received by school: _____
 All required forms checked and/or signed? **Checked by:** _____
Administrators review date: _____ Parent contacted for interview date: _____
 Date interview held: _____ Student: Accepted Not accepted
 If student is not accepted please note reason or see “special notes” section below.
 Principal/ Parent/Teacher: **Is parental conference recommended prior to enrollment?** Yes No
 Parent notified of status on (date) _____ by _____
 Financial Responsibility Form to parent: Yes Date: _____
 Student added to class roll sheet on: _____ by: _____